

WHAT YOU'LL DO

The Community Educator is primarily responsible for coordinating, designing and delivering education, outreach and training programs on topics consistent with the agency's mission and purpose. This includes supporting agency trainings for staff, interns & volunteers as well as community training needs and events. When necessary they will support the provision of direct services to victims/survivors around needs arising from, but not limited to, interpersonal violence, human trafficking, teen dating violence, sexual violence, and other types of crime victimization.

WHO WE ARE AND WHAT WE DO

We began as a grassroots, small group of committed individuals in 1986 and have expanded and grown to an increasingly bold and empowered agency that advocates for change while supporting survivors in Orange and Sullivan Counties in NY.

OUR MISSION

To build an informed, just, and accountable society so all people can experience supportive and safe relationships free from abuse, exploitation, and oppression. We do this by education, prevention, advocacy, and providing comprehensive services, including shelter, to victims and survivors of interpersonal violence, human trafficking, sexual violence, and other types of crime victimization.

WHO SHOULD APPLY

The Fearless! Community Educator is:

- Passionate about ending gender-based violence, racism, classism, sexism, ageism, homophobia, ableism, and all forms of oppression.
- Self-motivated and invested in continuous growth, training, and skill building.
- Collaborative and works effectively with colleagues, clients, and community partners.
- Confident and able to learn quickly, make an immediate impact, and contribute value-added service to clients, community partners, and colleagues.
- Flexible and adaptable to operating in an ever-changing fast, paced environment.
- Committed to being an effective communicator who can connect and build relationships with colleagues, clients, and community partners.
- Human-centric and solution-focused, keeping the client's needs as the driving force.

WHAT YOU'LL BRING ALONG

- Must have a Bachelor's degree in human services, social science, a related field or equivalent work experience.
- Experience creating presentations, facilitating programs and training for large groups, and advanced computer skills with Microsoft Office.
- Excellent public speaking skills
- Valid Driver's License & Auto Insurance
- Ability to lift up to 50 lbs. when necessary
- The desire to make a difference.

POSITION TITLE: Community Educator

REPORTS TO: Education Manager

PRIMARY WORKSITE: Garnet Catskill Regional Medical Center, Sullivan County

WORK HOURS: 40 hours per week; some evenings, Saturdays and Sundays required; one holiday per year required.

KEY RESPONSIBILITIES

Community Education

- Work with Education Manager to implement a strategic community education and outreach plan to expand access to agency services
- Execute the strategic outreach plan through presentations, groups, workshops, telephone and in-person contacts with potential & existing community partners
- Coordinate, design & provide relevant training to community agencies, groups & systems.
- Ensure up-to date outreach materials are available throughout the community.
- Represent agency at network events, meetings, taskforces & outreach.
- Design, plan and contribute engaging & creative content toward agency social media accounts

Advocacy (through field based & hotline services)

- Provide community with information regarding the NYS Office of Victims Services, assist with filing applications for OVS compensation, and serve as a liaison between individuals and OVS as needed.
- As needed and available, provide comprehensive services to clients, including, but not limited to: assessments; intakes; advocacy and accompaniment; follow-up contact, outreach; and information and referrals.

Administrative & Agency Responsibilities

- Attend and actively participate in supervision with Education Manager, program-specific and agency wide meetings, trainings, awareness month activities and agency events.
- Actively participate in maintaining a clean, welcoming environment throughout the agency.
- Maintain the confidentiality of clients, staff, volunteers, and agency information.
- Manage administrative tasks, scheduling and correspondence for outreach appointments.

- Accurately document all work and statistical data for outreach and education activities in the agency database within a timely manner.
- Maintain an up- to date calendar & ensure timely response and follow up to email communication and voicemail messages.
- Other duties as assigned by immediate and/or other supervisors.
- Staff members are encouraged to be flexible and responsive to changes in scope of duties.

Additional Must Have Requirements

- Ability to model and uphold appropriate boundaries in work with clients, colleagues, supervisors, and community.
- Demonstrates good judgment with the ability to make timely and sound decisions.
- Reliable transportation.

Bonus Qualifications:

- Direct experience working within residential settings, social services, and with homeless population is preferred.
- Bilingual/bicultural candidates strongly encouraged to apply.

Conditions of Employment:

All jobs contingent upon successful completion of certain background checks which, unless prohibited by applicable law, may include criminal history, employment verification, education verification, DMV checks (for driving positions), State Central Registry, State Exclusion List, and fingerprinting.