

WHAT YOU'LL DO

The Overnight Residential Advocate is primarily responsible for providing empathic, nonjudgmental support, empowerment, and direct case management services to victims/survivors of interpersonal through the agency's Residential program and 24-hour hotline. They will specifically serve individuals around needs arising from, but not limited to, intimate partner violence, human trafficking, teen dating violence, sexual violence, and other types of crime victimization.

WHO WE ARE AND WHAT WE DO

We began as a grassroots, small group of committed individuals in 1986 and have expanded and grown to an increasingly bold and empowered agency that advocates for change while supporting survivors in Orange and Sullivan Counties in NY.

THE FEARLESS! MISSION

To build an informed, just, and accountable society so all people can experience supportive and safe relationships free from abuse, exploitation, and oppression. We do this by education, prevention, advocacy, and providing comprehensive services, including shelter, to victims and survivors of interpersonal violence, human trafficking, sexual violence, and other types of crime victimization.

WHO SHOULD APPLY

The Overnight Residential Advocate is:

- Passionate about ending gender-based violence, racism, classism, sexism, ageism, homophobia, ableism, and all forms of oppression.
- Self-motivated and invested in continuous growth, training, and skill building.
- Collaborative and works effectively with colleagues, clients, and community partners.
- Confident and able to learn quickly, make an immediate impact, and contribute value-added service to clients, community partners, and colleagues.
- Flexible and adaptable to operating in an ever-changing fast, paced environment.
- Committed to being an effective communicator who can connect and build relationships with colleagues, clients, and community partners.
- Human-centric and solution-focused, keeping the client's needs as the driving force.

WHAT YOU'LL BRING ALONG

- Must have a 2- year degree in human services or a related field or equivalent work experience in providing Direct Crisis Counseling and/or Advocacy Services.
- Must be knowledgeable in Microsoft Office programs
- Experience with client management software
- Valid Driver's License & Auto Insurance
- Ability to lift up to 50 lbs. when necessary
- The desire to make a difference.

POSITION TITLE: Overnight Residential Advocate

REPORTS TO: Residential Services Director

PRIMARY WORKSITE: Confidential, Orange County

WORK HOURS: 40 hours; 11:00pm to 9:00am, Sunday through Wednesday. Flexibility required given 24/7 staffing requirements. Staff are not permitted to leave until relieved by another staff member.

KEY RESPONSIBILITIES

Residential Advocacy (through field based & hotline services)

- Proactively provide comprehensive services to clients, including, but not limited to:
 - Individual and/or group supportive counseling
 - Advocacy and accompaniment, including assistance in preparing court documents, accessing support and services through other agencies, and transportation
 - Safety planning and risk assessment
 - Follow-up contact, as safe and appropriate, and outreach; and
 - Information and referrals to outside agencies and providers
- Assist clients in exploring options regarding the legal system, housing and economic/financial options.
- Provide clients with information regarding the NYS Office of Victims Services, assist with filing applications for OVS compensation, and serve as a liaison between clients and OVS.

Safety & Hygiene (Relative to Client Living Environment)

- Actively engaging in basic housekeeping, maintenance, organization of donations, and other assigned tasks.
- Complete safety checks of the shelter residence, as scheduled.
- Ensure ongoing compliance with State and other regulations in regards to the condition of the residence and services provided.

Administrative & Agency Responsibilities

- Attend and actively participate in supervision with Residential Services Director, program-specific and agency wide meetings, trainings, awareness month activities and agency events.
- Maintain the confidentiality of clients, staff, volunteers, and agency information.

- Maintain the highest levels of accuracy in recordkeeping and reporting, ensuring that all client records and documentation of work activities are complete and up-to-date and submitted to supervisor, as directed.
- Ensure timely response and follow up to email communication and voicemail messages.
- Other duties as assigned by immediate and/or other supervisors.

- Staff members are encouraged to be flexible and responsive to changes in scope of duties.

Additional Must Have Requirements

- Ability to model and uphold appropriate boundaries in work with clients, colleagues, supervisors, and community.
- Demonstrates good judgment with the ability to make timely and sound decisions.
- Experience with data management and knowledge of Microsoft Office.
- Reliable transportation.

Bonus Qualifications:

- Direct experience working within residential settings, social services, and other community agencies is preferred.
- Bilingual/bicultural candidates strongly encouraged to apply.

Conditions of Employment:

All jobs contingent upon successful completion of certain background checks which, unless prohibited by applicable law, may include criminal history, employment verification, education verification, DMV checks (for driving positions), State Central Registry, State Exclusion List, and fingerprinting.